

# **Minutes of the Eleventh Annual General Meeting of Rayleigh Grange U3A held**

**On Tuesday 1<sup>st</sup> September, 2020 at 10.30 a.m. using the Zoom process Restrictions.**

Present: Bob Farrow, Jane Gee, Roy Gunn, John Meggison, Sue Neil, Veronica Palmer, John Palmer, Ann Rawlinson, Carol Bright, Phil Cogger, Jackie Dillnutt, Mark Wiseman, Gillian Lilleker.

The Chairman opened the meeting by welcoming all to our postponed Annual General Meeting. He stated he had said it before but would repeat he hoped it would be the first & last completed under these special conditions.

**1. Apologies for absence: -**

Pam Green, Ann Clarke - Overy, Linda & Cyril Stringer.

(The secretary was contacted later the same day by Doreen Brown, Lynda Rooke, & Peta Turner all of whom had been unable to join in because of technical conditions.)

**1. Minutes of the 2019 Annual General Meeting: -**

The minutes of the tenth Annual General Meeting held on Wednesday, 3<sup>rd</sup> July, 2019 at The Grange Community Centre have been circulated to all members either personally or electronically.

The minutes were signed as being correct on a proposal by John Palmer and seconded by Sue Neil. All were in favour.

**2. Matters arising from the minutes: -**

There were no matters arising from the minutes.

**3. The report of the Executive Committee was given by the Chairman Bob Farrow**

Copies of the report are available on request.

**4. To receive the Treasurer's report and Accounts: -**

Roy Gunn advised this was his first year as Treasurer and in a departure from tradition, a Consolidated set of accounts for the year ended 31<sup>st</sup> March 2020 has been circulated to the membership by E-mail prior to the meeting.

A full copy of the report is available on request.

John Meggison questioned the payments to Third Age trust & was advised that we make two separate payments in respect of each member the total of which matched the figures indicated.

**5. To receive the report of the Social Secretary: -**

In the absence of the social secretary her report was read to the assembled members.

A full copy of the report is available on request.

**6. Election officers of the Executive Committee: -**

Gillian Lilleker took the chair for the election of the Chairman.

**Election of Chairman:**

It was proposed by Lyn Farrow and seconded by Angela Bartlett that Bob Farrow be elected Chairman for the following year. The motion was carried.

The Chairman took the chair for the remaining nominations.

**Election of Vice Chairman:**

It was proposed by Jill Cogger and seconded by M. Gambardella that Jane Gee be elected Vice Chairman for the following year. The motion was carried.

**Election of Treasurer:**

It was proposed by Derek Few and seconded by Christine Few that Roy Gunn be elected as treasurer. The motion was carried.

**Election of Secretary: -**

It was proposed by Carolyn Chittock and seconded by Jean O'Rourke that Gillian Lilleker be elected as secretary. The motion was carried.

**7. Election of trustees to serve on the Executive Committee for the year 2020/2021**

The following nominations had been received for the trustee vacancies:

Carol Bright	Proposed by John Meggison seconded by Heather Meggison
Jackie Dillnutt	Proposed by John Meggison seconded by Heather Meggison
John Meggison	Proposed by Valerie Byford seconded by Phil Carlton
Sue Neil	Proposed by Bob Farrow seconded by Gillian Lilleker
Veronica Palmer	Proposed by Kenneth Ray seconded by Gloria Ray
John Palmer	Proposed by Kenneth Ray seconded by Gloria Ray
Ann Rawlinson	Proposed by Lorraine Taylor seconded by Ann Newman
Peta Turner	Proposed by Ann Clarke-Overy seconded by Joan Lagden.

All post holders to be appointed by the trustees at the first meeting.

On a point of Order Phil Cogger questioned the nominations being made by officers or trustees of the committee. (Section 7 vii Constitution refers.) The secretary apologised for failing to find the relevant section in the constitution.

The chairman asked for it to be recorded that in view the exceptional circumstances & pressures that we have undertaken to complete the annual general meeting on this occasion the nominations and subsequent election will stand. There were no other nominations.

It was advised that the Nomination Form notes should be amended to clarify this point for future reference. There were no dissenters to this resolution.

**8. To debate any motions submitted by members: -**

No motions for debate had been received by the closing date.

**9. Subscriptions for 2021/2022: -**

The treasurer recommended to the meeting "We are currently in a position where we need to reduce our Reserves and one way to do this is to temporarily reduce the membership fees. On a normal year our fees would be approximately £19 to break even. As a result of COVID 19 there has been a significant reduction in the activities of the U3A. To help compensate for this

we are proposing to reduce the fees for the next year from the £12 last year to £5 for next year.” The motion was carried.

**10. Appointment of Independent Examiner: -**

It was unanimously agreed that Alan Grewock, who had examined our accounts for the last eight years, be asked to undertake the task again.

**11. Date & place of next AGM: -**

The Twelfth Annual General Meeting of Rayleigh Grange U3A will be held on Wednesday 7<sup>th</sup> July 2021 at The Grange Community Centre.

There being no further business the meeting closed at 11.05a.m – with the Chairman thanking everyone for their time.