

Minutes of the Eighth Annual General Meeting of Rayleigh Grange U3A held on Wednesday 4th October 2017 at the Grange Community Centre, Little Wheatley Chase, Rayleigh at 2.00 P.m.

The Chairman opened the meeting by thanking everyone who had helped to prepare the Ploughman's Lunch which preceded the meeting.

1. Apologies for absence

Apologies were received from Roger and Chris Fisher and from Ian Springall who had to leave early.

2. Minutes of the 2016 Annual General Meeting

The minutes of the seventh Annual General Meeting held on Wednesday 5th October 2016 at the Grange Community Centre had been published on the website.

The minutes were signed as being correct on a proposal by Peta Turner and seconded by Cyril Stringer. All were in favour.

3. Matters arising from the minutes:

There were no matters arising from the minutes.

4. The report of the Executive Committee was given by the Chairman, Lyn Farrow

Copies of the report are available on request.

The Chairman then made presentations to the retiring committee members:

Peta Turner. Retiring Room Bookings secretary and former Vice Chairman. She has been a great member of the committee and she was much appreciated for what she has done.

Susan Neil. Retiring Group Co-ordinator. Susan knows everybody and everything about all the groups and will be a hard act to follow. She will still continue to run some groups.

5. To receive the Treasurer's Report and Accounts

Steve Yates, Treasurer, submitted the accounts for the year 2016/17, copies of the Main and Social

Accounts income and expenditure having been circulated to members. He thanked the previous Treasurer for his help

The Treasurer explained that, as agreed at last year's AGM, the committee had agreed to change our financial year to coincide with that of the Third Age Trust i.e. from April to March.



He advised that we operate 2 accounts and the summary sheet, previously circulated to the membership, represents the financial position at a point in time, namely 31st May 2017.

He advised that as a registered charity with the Charity Commissioners we are eligible to claim Gift Aid. This has been carried out and approved with H.M.Revenue and Customs. To date we have had 121 responses from members and this has resulted in a repayment to our account of E910 inc. interest. As a committee, we would like to increase this amount if possible and it is our intention to send out reminders to those members who have not responded yet. He explained that under the current regulations these funds are to advance further education and cannot, therefore, be used for personal gain such as a reduction in membership fees or to assist in the running of groups.

At the end of the year, the MAIN ACCOUNT was healthier by E1 875 due to the transfer of funds from the Social account, receipt of the gift aid refunds less the receipt of the reduction in membership fees. The monies from the social account represented the bulk of the balance which has been carried forward for some time.

The SOCIAL ACCOUNT is a holding account for activities which do not relate to the primary purpose. It is used for theatre trips, day trips and social gatherings open to all members.

The committee has agreed that the membership fee from next year will remain at E1 5 per person up to March 31st 2018. The situation will then be reviewed to determine future membership fees.

6 To receive the report of the Social Secretary & Group Co-ordinator.

The Group Co-ordinator reported that this would be her last report as Group Co-ordinator. She advised that we have had a good year although a couple of groups have been lost. Some new groups had, however, been started and are flourishing.

The Social Secretary listed the trips which had been undertaken during the year. The trip to D P World was over subscribed. She advised that this trip was so popular with members that she is trying to arrange another trip later on. She thanked Peta Turner for her assistance during the year and Linda Stringer for helping to collect funds at the monthly meetings. She said that she would welcome help from other members if they were able. She thanked those members who helped with the preparation etc. of the ploughman's lunch before and after the meeting proper.

7 Election of Officers of the Executive Committee Derek Few took the

chair for the election of the Chairman.

Election of Chairman

It was proposed by Bob Farrow and seconded by Heather Garnett that Lyn Farrow be elected Chairman for the coming year. All were in favour and the motion was carried.

Election of Secretary:

Farrow

It was proposed by Fred Garnett and seconded by Jack Butcher that Derek Few be elected as Secretary. All were in favour and the motion was carried.

Election of Treasurer:

It was proposed by Pam Burchill and seconded by Julia White that Stephan Yates be elected Treasurer. All were in favour and the motion was carried.

Election of Vice-Chairman:

There were no nominations for the position of Vice Chairman so this position will be elected from amongst the committee members at their first meeting following this AGM.

8 Election of trustees to serve on the Executive Committee for the year 2017/18.

The following nominations had been received for the trustee vacancies:

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| Ann Clarke-Overy | proposed by Edna Webb and seconded by Ann Newman |
| Jill Cogger | proposed by Jane Gee and seconded by Christine Few |
| Phil Cogger | proposed by Jane Gee and seconded by Christine Few |
| John Palmer | Proposed by Ann Rawlinson and seconded by Sue Mahoney proposed by Jenny Schultz and seconded by Eric Schultz |
| Cyril Stringer | proposed by Michael Spoor and seconded by Colin Wark proposed by Brian Felstead and seconded by Lynda Cornell |
| Mark Wiseman | proposed by Ann Rawlinson and seconded by Sue Mahoney proposed by Violet Ridley and seconded by John |
| Pam Green | Gambardella proposed by Lorraine Taylor and seconded by Jane Gee |
| Veronica Palmer | |

Jane Gee

Ian Springall

The Chairman explained that all post-holders would be appointed by the trustees at their first meeting.

9 To debate any motions submitted by members

No motions for debate had been received by the closing date.

10 Subscriptions for 2018/2019

The Treasurer recommended to the meeting that the rate of subscription for the year 2018/19 should be E 15.

11 Appointment of Independent Examiner

It was unanimously agreed that Alan Grewock, who had examined our accounts for the last five years, be asked to undertake the task again.

12 Date and place of next AGM

The ninth Annual General Meeting of Rayleigh Grange U3A will be held on Wednesday 4th July 2018 at the Grange Community Centre.

There being no further business the meeting closed at 2.45 p.m.