

Minutes of the Seventh Annual General Meeting of Rayleigh Grange U3A held on Wednesday 5th October 2016 at the Grange Community Centre, Little Wheatley Chase, Rayleigh at 2.00 p.m.

The Chairman opened the meeting by thanking all the ladies who had prepared the Ploughman 's Lunch which preceded the meeting.

The Chairman read out the minutes of the last AGM as many members advised that they had not seen them.

1. Apologies for absence

There were no apologies for absence

Roger + Christine Fisher

2, Minutes of the 2015 Annual General Meeting

The minutes of the sixth Annual General Meeting held on Wednesday 7th October 2015 at the Grange Community Centre had been published on the website.

The minutes were signed as being correct on a proposal by Peter Laker and seconded by Janet Warner. All were in favour.

3. Matters arising from the minutes:

There were no matters arising from the minutes.

4. The report of the Executive Committee was given by the Chairman, Lyn Farrow

Copies of the report are available on request.

The Chairman then made presentations to the retiring committee members:

Alan Wall	retiring Treasurer.
Heather Gamett	retiring Speakers Secretary
Fred Garnett	retiring committee member

5. To receive the Treasurer's Report and Accounts

Alan Wall, retiring Treasurer, submitted the accounts for the year 2015/16, copies of the Main and Social Accounts income and expenditure having been circulated to members.

The Treasurer explained that our financial year differs from that of the Third Age Trust which runs a conventional April to March financial year. This means that, each year, we have to pay out for

capitation fees and other costs in March/April when our membership income does not come in until May. He advised that the committee had agreed to change our financial year to coincide with that of the Third Age Trust i.e. from April to March. Approval was requested from the members present and this was unanimously given.

He advised that we operate 2 accounts and the summary sheet, previously circulated to the membership, represents the financial position at a point in time, namely 31st May 2016.

The MAIN ACCOUNT is the primary account which is operated to deal with activities in line with the primary purpose of the U3A (To advance the education of people not in full time employment who are in their Third Age.)

This account ended the year with \$2,000 more than we stalled. This was expected by keeping the membership fees at fl 8.

The SOCIAL ACCOUNT is a holding account for activities which do not relate to the primary purpose. This account is nearly 3 times the size of the main account. During the year, all groups' accounts were transferred to the main account. Guidance from the Third Age Trust makes it clear that any group activities, in line with U3A primary objectives, must be on the main account. The social account will only be used for Theatre trips and day trips open to all members, and social gatherings such as quiz nights. During the year, we successfully registered as a charity and, this year, we will look into whether we can qualify for Gift Aid.

The committee has agreed that the membership fee from next year will be 5 per person up to March 31st 2018. The situation will then be reviewed to determine future membership fees.

6 To receive the report of the Social Secretaries & Group Co-ordinators.

The group co-ordinator reported that we now have 53 groups covering a wide variety of interests. During the year, five new groups had been developed and one had closed. The group co-ordinator paid tribute to the group leaders for their hard work and dedication and requested help from the membership to start new groups and assist with existing ones.

The Social Secretary reported that we had a successful year enjoying trips to various parts of the country and a popular quiz night. The next event is a Murder Mystery Evening and next year's trips are currently being planned. She requested suggestions for future trips.

7 Election of Officers of the Executive Committee Derek Few took the chair for the election of the Chairman.

Election of Chairman

It was proposed by Norman Turner and seconded by Chris Wilson that Lyn Farrow be elected Chairman for the coming year. All were in favour and the motion was carried.

Election of Secretary:

It was proposed by Alan McKeown and seconded by Viv McKeown that Derek Few be elected as Secretary. All were in favour and the motion was carried.

Election of Treasurer:

It was proposed by Linda Barker and seconded by Ann Rawlinson that Stephan Yates be elected Treasurer. All were in favour and the motion was carried.

Election of Vice-Chairman:

There were no nominations for the position of Vice Chairman so this position will be elected from amongst the committee members at their first meeting following this AGM.

8 Election of trustees to serve on the Executive Committee for the year 2016/17.

The following nominations had been received for the trustee vacancies:

Ann Clarke-Overy proposed by Ian Springall and seconded by Joan Lagden Carried

Peta Turner proposed by Jacqueline Ginn and seconded by Joan Lagden Carried

Jill Cogger proposed by Ian Springall and seconded by Joan Lagden Carried

Phil Cogger proposed by Peter Laker and seconded by Pat Laker Carried.

Susan Neil proposed by D Brown and seconded by J Williams Carried

John Palmer proposed by Gill Matthews and seconded by Joan Lagden Carried

Cyril Stringer proposed by K Paton and seconded by V A Palmer Carried

Mark Wiseman proposed by Pauline Carter and seconded by Jane Green Carried

Pam Green proposed by L Comell and seconded by Brian Felstead Carried

The Chairman explained that all postholders would be appointed by the trustees at their first meeting.

9 To debate any motions submitted by members

No motions for debate had been received by the closing date.

*Harree
4-10-17*

10 Subscriptions for 2017/18

The Treasurer recommended to the meeting that the rate of subscription for the year 2017/18, (10 months from May to March) should be fl 5.

11 Appointment of Independent Examiner

It was unanimously agreed that Alan Grewock, who had examined our accounts for the last five years be asked to undertake the task again. Carried

12 Date and place of next AGM

The eighth Annual General Meeting of Rayleigh Grange U3A will be held on Wednesday 4th October 2017 at the Grange Community Centre.

There being no further business the meeting closed at 2.40 p.m.

Handwritten:
A. Grewock
4-10-17
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